

APPROVED MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Wednesday, December 18, 2024, at 7:30 p.m., in Room K324, John Lewis Conference Center, South Campus, 14500 E. Twelve Mile Road, Warren, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Lorenzo at 7:48 p.m.

2.0 ROLL CALL

Present:

Katherine Lorenzo, Chairperson

Kristi Dean, Secretary

Roseanne DiMaria, Treasurer

Joan Flynn, Trustee

Vincent Viviano, Trustee

Absent:

Frank Cusumano, Vice Chairperson

Shelley Vitale, Trustee

Also present:

James Sawyer, President

Jeffrey Steele, General Counsel

Patsy Tannahill, Executive Assistant to the President and Board of Trustees

3.0 APPROVAL OF AGENDA

MOTION by Dean, supported by Flynn, to change the name of the new hire under item 9.1.C from "PENDING" to "Jonathan Cote."

ALL IN FAVOR:

AYES: Dean, Flynn, DiMaria, Viviano, Lorenzo

NAYS:

ABSENT: Cusumano, Vitale

MOTION CARRIED.

MOTION by Dean, supported by Flynn, to approve the agenda as amended.

ALL IN FAVOR:

AYES: Dean, Flynn, DiMaria, Viviano, Lorenzo

NAYS:

ABSENT: Cusumano, Vitale

MOTION CARRIED.

4.0 APPROVAL OF MINUTES

4.1 Information Session Minutes, November 20, 2024

4.2 Closed Session Minutes, November 20, 2024

4.3 Regular Meeting Minutes, November 20, 2024

MOTION by Dean, supported by DiMaria, to approve the minutes of the November 20, 2024, information session, closed session and regular meeting, as read.

ALL IN FAVOR:

AYES: Dean, DiMaria, Flynn, Viviano, Lorenzo

NAYS:

ABSENT: Cusumano, Vitale

MOTION CARRIED.

5.0 BOARD OF TRUSTEES REPORTS (verbal)

5.1 Board of Trustees Reports

None.

6.0 PRESIDENT'S REPORT (verbal)

President Sawyer expressed gratitude to the staff of Macomb Community College for their hard work and dedication over the past year and extended warm holiday wishes to them. He also thanked the Board of Trustees for their support and wished them a happy holiday season.

7.0 FINANCIAL REPORTS

7.1 Financial Statement – November 30, 2024

MOTION by DiMaria, supported by Viviano, to receive and file the financial statements for the five months ended November 30, 2024.

ALL IN FAVOR:

AYES: DiMaria, Viviano, Dean, Flynn, Lorenzo

NAYS:

ABSENT: Cusumano, Vitale

MOTION CARRIED.

7.2 Investment Report – November 30, 2024

MOTION by DiMaria, supported by Flynn, to receive and file the investment report of securities held as of November 30, 2024.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Dean, Viviano, Lorenzo

NAYS:

ABSENT: Cusumano, Vitale

MOTION CARRIED.

7.3 Financial Reports & Analyses: Revised 2024/2025 General Fund Budget

MOTION by DiMaria, supported by Viviano, to adopt the attached amendment to the approved general appropriations resolution for 2024-2025 as presented.

ALL IN FAVOR:

AYES: DiMaria, Viviano, Dean, Flynn, Lorenzo

NAYS:

ABSENT: Cusumano, Vitale

MOTION CARRIED.

7.4 Financial Report and Analyses: Single Audit Report - Year Ended June 30, 2024

MOTION by DiMaria, supported by Flynn, to receive and file the Single Audit Report for the year ended June 30, 2024.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Dean, Viviano, Lorenzo

NAYS:

ABSENT: Cusumano, Vitale

MOTION CARRIED.

8.0 AUDIENCE PARTICIPATION (verbal)

None.

9.0 PERSONNEL REPORTS

9.1 New Hires

9.1A. Stacy Traub, Full-Time Faculty, Licensed Practical Nursing Instructor/Program Coordinator, MCCFO

MOTION by Dean, supported by DiMaria, that the Board of Trustees approve the personnel action for Stacy Traub, Full-Time Faculty, Licensed Practical Nursing Instructor/Program Coordinator, MCCFO.

ROLL CALL VOTE:

AYES: Dean, DiMaria, Flynn, Viviano, Lorenzo

NAYS:

ABSENT: Cusumano, Vitale

MOTION CARRIED.

9.1.B. Wendi Sparks, Associate Dean of Dental Science, MCAAP

MOTION by Flynn, supported by Dean, that the Board of Trustees approve the personnel action for Wendi Sparks, Associate Dean of Dental Science, MCAAP.

\* Trustee Viviano stepped out of the meeting prior to the roll call vote for agenda item 9.1.B. As a result, they were not present for this vote.

ROLL CALL VOTE:

AYES: Flynn, Dean, DiMaria, Lorenzo

NAYS:

ABSENT: Cusumano, Vitale

MOTION CARRIED.

9.1.C. Jonathan Cote, Full-Time Faculty, Automotive, MCCFO

MOTION by Dean, supported by DiMaria, that the Board of Trustees approve the personnel action for Jonathan Cote, Full-Time Faculty, Automotive, MCCFO.

ROLL CALL VOTE:

AYES: Dean, DiMaria, Flynn, Viviano, Lorenzo

NAYS:

ABSENT: Cusumano, Vitale

MOTION CARRIED.

9.2 Designation of Emeritus Status

MOTION by Dean, supported by DiMaria, that the Board of Trustees confer the appropriate emeritus title on retirees Harry Buhalis, Professor of Engineering Technology, Andrea Knesek, Professor of Nursing, and Edythe Wakevainen, Professor of Psychology.

ROLL CALL VOTE:

AYES: Dean, DiMaria, Flynn, Viviano, Lorenzo

NAYS:

ABSENT: Cusumano, Vitale

MOTION CARRIED.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS (none)

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations – November 30, 2024

MOTION by DiMaria, supported by Flynn, to accept the donations as presented and acknowledged by the College, with thanks.

ALL IN FAVOR:

AYES: DiMaria, Flynn, Dean, Viviano, Lorenzo

NAYS:

ABSENT: Cusumano, Vitale

MOTION CARRIED.

11.2 Change Orders (none)

11.3 Authorization for Purchases

11.4 Reconstruction of South Campus Parking Lots 2 and 3

MOTION by DiMaria, supported by Flynn, that the Board of Trustees approve the proposed budget and bids for the reconstruction of South Campus parking lots 2 and 3 as presented and authorize the award of contracts subject to the review and approval of General Counsel.

DISCUSSION: Trustee Flynn praised the fact that the work would be carried out by companies from Michigan.

ROLL CALL VOTE:

AYES: DiMaria, Flynn, Dean, Viviano, Lorenzo

NAYS:

ABSENT: Cusumano, Vitale

MOTION CARRIED.

12.0 POLICY ACTIONS (none)

13.0 ADJOURNMENT

MOTION by DiMaria, supported by Dean, to adjourn the meeting.

MOTION CARRIED.

The meeting adjourned at 8:03 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES

  
Secretary