

APPROVED MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB

A regular meeting of the Board of Trustees of the Community College District of the County of Macomb was held Thursday, June 20, 2024, at 7:30 p.m., in Room K324, John Lewis Conference Center, South Campus, 14500 E. Twelve Mile Road, Warren, Michigan.

1.0 CALL TO ORDER

The meeting was called to order by Chairperson Lorenzo at 8:06 p.m.

2.0 ROLL CALL

Present:

Katherine Lorenzo, Chairperson  
Frank Cusumano, Vice Chairperson  
Kristi Dean, Secretary  
Roseanne DiMaria, Treasurer  
Vincent Viviano, Trustee

Absent:

Joan Flynn, Trustee  
Shelley Vitale, Trustee

Also present:

James Sawyer, President  
Sharon Kowal, Executive Assistant to the President & Board of Trustees  
Jeffrey Steele, General Counsel  
Patsy Tannahill, Executive Assistant to the President & Board of Trustees

3.0 APPROVAL OF AGENDA

MOTION by Dean, supported by DiMaria, to remove Patricia Leonard from Item 9.1. Employment Contracts for Exempt Administrators.

ROLL CALL VOTE:

AYES: Dean, DiMaria, Cusumano, Viviano, Lorenzo

NAYS:

ABSENT: Flynn, Vitale

MOTION CARRIED.

MOTION by DiMaria, supported by Cusumano, to approve the agenda as amended.

ALL IN FAVOR:

AYES: DiMaria, Cusumano, Dean, Viviano, Lorenzo

NAYS:

ABSENT: Flynn, Vitale

MOTION CARRIED.

4.0 APPROVAL OF MINUTES

4.1 Information Session Minutes, May 15, 2024

4.2 Closed Session Minutes, May 15, 2024

4.3 Regular Meeting Minutes, May 15, 2024

MOTION by Cusumano, supported by Viviano, to approve the minutes of the May 15, 2024 information session, closed session and regular meeting, as read.

ALL IN FAVOR:

AYES: Cusumano, Viviano, DiMaria, Dean, Lorenzo

NAYS:

ABSENT: Flynn, Vitale

MOTION CARRIED.

5.0 BOARD OF TRUSTEES REPORTS (verbal)

5.1 Board of Trustees Reports

None.

5.2 Renewal of Memberships in Trustee Organizations

MOTION by Cusumano, supported by Dean, to approve the renewal of memberships in the American Association of Community Colleges, the Association of Community College Trustees, and the Michigan Community College Association and authorize attendance by Board members at educational conferences sponsored by these organizations through June 30, 2025. In addition, it is recommended that the Board approve the annual dues for membership in the Michigan Community College Association at a cost of \$52,000.

ROLL CALL VOTE:

AYES: Cusumano, Dean, DiMaria, Viviano, Lorenzo

NAYS:

ABSENT: Flynn, Vitale

MOTION CARRIED.

5.3 Appointments: 2024/2025 Michigan Community College Association Board of Directors

MOTION by Cusumano, supported by Viviano, to approve the Board of Trustees designation of one Board member (Chairperson) as a representative and one Board member (Vice Chairperson) as an alternate for the Michigan Community College Association Board of Directors, effective July 1, 2024 through June 30, 2025.

ALL IN FAVOR:

AYES: Cusumano, Viviano, Dean, DiMaria, Lorenzo

NAYS:

ABSENT: Flynn, Vitale

MOTION CARRIED.

5.4 Cancellation of July 2024 Meetings of the Board of Trustees

MOTION by Cusumano, supported by DiMaria, to approve the cancellation of the July 2024 Information Session and Regular Meetings of the Board of Trustees

ROLL CALL VOTE:

AYES: Cusumano, DiMaria, Dean, Viviano, Lorenzo

NAYS:

ABSENT: Flynn, Vitale

MOTION CARRIED.

6.0 PRESIDENT'S REPORT (verbal)

None.

7.0 FINANCIAL REPORTS

7.1 Financial Statement – May 31, 2024

MOTION by Cusumano, supported by Viviano, to receive and file the financial statements for the eleven months ended May 31, 2024.

ALL IN FAVOR:

AYES: Cusumano, Viviano, Dean, DiMaria, Lorenzo

NAYS:

ABSENT: Flynn, Vitale

MOTION CARRIED.

7.2 Investment Report – May 31, 2024

MOTION by DiMaria, supported by Viviano, to receive and file the investment report of securities held as of May 31, 2024.

ALL IN FAVOR:

AYES: DiMaria, Viviano, Dean, Lorenzo

NAYS: Cusumano

ABSENT: Flynn, Vitale

MOTION CARRIED.

8.0 AUDIENCE PARTICIPATION (verbal)

None.

9.0 PERSONNEL REPORTS

9.1. Employment Contracts for Exempt Administrators

MOTION by Cusumano, supported by Dean, to amend item 9.1, as proposed, so that the salary adjustments for exempt administrators reflect the Consumer Price Index increase of 3.6 percent to the contracts of the exempt administrators.

ROLL CALL VOTE:

AYES: Cusumano, Dean

NAYS: DiMaria, Viviano, Lorenzo

ABSENT: Flynn, Vitale

MOTION FAILED.

MOTION by DiMaria, supported by Dean, that the Board of Trustees approve the contracts as proposed for the exempt administrators listed for the period of July 1, 2024, not to exceed June 30, 2025.

ROLL CALL VOTE:

AYES: DiMaria, Dean, Viviano, Lorenzo

NAYS: Cusumano

ABSENT: Flynn, Vitale

MOTION CARRIED.

9.2. Designation of Emeritus Status

MOTION by Cusumano, supported by Viviano, that the Board of Trustees confer the appropriate emeritus title on retirees Linda Bajdo, Professor of Psychology and Karen Richie, Professor of English.

ROLL CALL VOTE:

AYES: Cusumano, Viviano, DiMaria, Dean, DiMaria, Lorenzo

NAYS:

ABSENT: Flynn, Vitale

MOTION CARRIED.

9.3. Tentative Agreement with Association of Adjunct Faculty Macomb Community College

MOTION by DiMaria, supported by Cusumano, that the Board of Trustees adopt the tentative agreement as to the Collective Bargaining Agreement with Adjunct Faculty commencing on August 12, 2024, and terminating on August 11, 2027.

ROLL CALL VOTE:

AYES: DiMaria, Cusumano, Dean, Viviano, Lorenzo

NAYS:

ABSENT: Flynn, Vitale

MOTION CARRIED.

9.4. Tentative Agreement with Macomb County Community College Operational Personnel Association

MOTION by Cusumano, supported by Viviano, that the Board of Trustees adopt the tentative agreement as to the wage reopener with Macomb County Community College Operational Personnel Association.

ROLL CALL VOTE:

AYES: Cusumano, Viviano, Dean, DiMaria, Lorenzo

NAYS:

ABSENT: Flynn, Vitale

MOTION CARRIED.

10.0 REPORTS OF ADMINISTRATION – INFORMATION ITEMS

10.1 Spektrix Ticketing System for Macomb Center for the Performing Arts

10.2 Grand River Solutions

10.3 Contract awarded through the Associate Degree in Nursing (ADN) - to - Bachelor of Science Degree in Nursing (BSN) Completion Grant

MOTION by DiMaria, supported by Cusumano, to receive and file the information reports.

ALL IN FAVOR:

AYES: DiMaria, Cusumano, Dean, Viviano, Lorenzo

NAYS:

ABSENT: Flynn, Vitale

MOTION CARRIED.

10.4 70th Anniversary Book from HOUR Media

MOTION by Dean, supported by DiMaria, to receive and file the information report.

ALL IN FAVOR:

AYES: Dean, DiMaria, Cusumano, Viviano, Lorenzo

NAYS:

ABSENT: Flynn, Vitale

MOTION CARRIED.

11.0 REPORTS OF ADMINISTRATION – ACTION ITEMS

11.1 Donations – May 31, 2024

MOTION by DiMaria, supported by Viviano, to accept the donations as presented and acknowledged by the College, with thanks.

AYES: DiMaria, Viviano, Dean, Lorenzo

NAYS: Cusumano

ABSENT: Flynn, Vitale

MOTION CARRIED.

11.2 Change Orders (none)

11.3 Authorization for Purchases

11.3A Three (3) Issues of the Macomb Connect Magazine – Fall 2024, Winter 2025, and Spring/Summer 2025

MOTION by DiMaria, supported by Cusumano, that the Board of Trustees approve the bid in the amount of \$191,565 for printing and mailing services of three (3) issues of the Macomb Connect Magazine for Fall 2024, Winter 2025 and Spring/Summer 2025 to Hearst Corporation of Big Rapids, Michigan.

ROLL CALL VOTE:

AYES: DiMaria, Cusumano, Dean, Viviano, Lorenzo

NAYS:

ABSENT: Flynn, Vitale

MOTION CARRIED.

11.3B Supplemental Contract Programming Resources

MOTION by DiMaria, supported by Dean, that the Board of Trustees authorize the Administration to extend the current contract with Execu-Sys of New York, New York, for a two-year term of supplemental contract programming resources in an amount not to exceed \$490,000.

ROLL CALL VOTE:

AYES: DiMaria, Dean, Cusumano, Viviano, Lorenzo

NAYS:

ABSENT: Flynn, Vitale

MOTION CARRIED.

11.3C Michigan Community College Risk Management Authority Self-Insured Property and Casualty Insurance

MOTION by DiMaria, supported by Dean, that the Board of Trustees approve a contribution in an amount not to exceed \$820,248 to the Michigan Community College Risk Management Authority for the period July 1, 2024, to June 30, 2025.

DISCUSSION: Trustee Cusumano asked what the claim experience has been. General Counsel Steele responded the college is satisfied with their services.

ROLL CALL VOTE:

AYES: DiMaria, Dean, Cusumano, Viviano, Lorenzo

NAYS:

ABSENT: Flynn, Vitale

MOTION CARRIED.

11.3D Colleague Software-as-a-Service Readiness Phase I - Ellucian Experience Portal

MOTION by DiMaria, supported by Cusumano, that the Board of Trustees authorize Administration to award a 5-year contract, upon the approval of General Counsel, to Ellucian of Reston, Virginia, for the Ellucian Experience Portal, including onetime installation costs, in an amount not to exceed \$308,642.

ROLL CALL VOTE:

AYES: DiMaria, Cusumano, Dean, Viviano, Lorenzo

NAYS:

ABSENT: Flynn, Vitale

MOTION CARRIED.

11.3E Renewal of Codio Student Licenses/Resource-Access to Programming Tools Online Platform

MOTION by Cusumano, supported by DiMaria, that the Board of Trustees authorize the purchase of 335 annual licenses of Codio Education Platform from Codio Incorporated, Cambridge, Massachusetts in the total amount of \$73,713.75 for three academic years.

ROLL CALL VOTE:

AYES: Cusumano, DiMaria, Dean, Viviano, Lorenzo

NAYS:

ABSENT: Flynn, Vitale

MOTION CARRIED.

11.3F EMS Room, Event and Catering System Renewal

MOTION by DiMaria, supported by Cusumano, that the Board of Trustees authorize Administration to renew a three-year contract, upon the approval of General Counsel, with EMS Software of Centennial, Colorado for a Room, Event and Catering System in an amount not to exceed \$169,972.

ROLL CALL VOTE:

AYES: DiMaria, Cusumano, Dean, Viviano, Lorenzo

NAYS:

ABSENT: Flynn, Vitale

MOTION CARRIED.



- 11.4 East Campus Rooftop Units Replacement and HVAC Controls Upgrades  
MOTION by DiMaria, supported by Cusumano, that the Board of Trustees approve the proposed budget for the replacement of the East Campus Rooftop Units Replacement and HVAC Controls upgrades and authorize the award of contracts subject to the review and approval of General Counsel.

ROLL CALL VOTE:

AYES: DiMaria, Cusumano, Dean, Viviano, Lorenzo

NAYS:

ABSENT: Flynn, Vitale

MOTION CARRIED.

- 11.5 2024/25 Fiscal Year Deferred Maintenance Replacements and Repairs  
MOTION by DiMaria, supported by Dean, that the Board of Trustees approve the 2024/25 Fiscal Year Deferred maintenance program and authorize the administration to solicit proposals, quotes and bids and award contracts, subject to the approval of General Counsel, to the lowest qualified bidders that will provide acceptable quality, service and performance meeting College specifications.

ROLL CALL VOTE:

AYES: DiMaria, Dean, Cusumano, Viviano, Lorenzo

NAYS:

ABSENT: Flynn, Vitale

MOTION CARRIED.

12.0 POLICY ACTIONS (none)

13.0 ADJOURNMENT

MOTION by DiMaria, supported by Cusumano, to adjourn the meeting.

MOTION CARRIED.

The meeting adjourned at 8:27 p.m.

COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB BOARD OF TRUSTEES

  
Secretary